



**SS. PHILIP
& JAMES**
CATHOLIC SCHOOL

359 Clinton Avenue
St. James, NY 11780

www.sspjschool.net

Telephone (631) 584-7896
Fax (631) 584-3258

Student Records Release Form

Student Information

Student Name: _____

Date of Birth: _____

Current Grade: _____

Current School

School Name: _____

Address: _____

Phone: _____

Receiving School

SS Philip & James Catholic School

Michelle Skoblicki, Principal
mskoblicki5633@sspjschool.net

Authorization for Release of Records

I authorize the current school listed above to release my child's educational records to the receiving school listed above for enrollment and educational purposes.

Records to be released may include:

- Academic transcripts
- report cards
- Attendance records
- Standardized test results
- Health and immunization records
- Special education/504 records
- Discipline records
- Any other records necessary for educational placement

This authorization remains valid until the records have been transferred or until I revoke it in writing.

Parent/Guardian Information

Name: _____

Phone: _____

Signature: _____ Date: _____ Email: _____